

REVISED GUIDELINES FOR MAPC PROJECT (MPCE 016/026/036)

(Discipline of Psychology, SOSS, IGNOU)

Dated 25th May 2020

The following guidelines need to be followed regarding MAPC Project in the current Covid-19 situation.

1. Guidelines for Synopsis submission
2. Guidelines for Synopsis evaluation
3. Guidelines for Project submission for those who are eligible for June TEE

For any query regarding MAPC Project, please contact swatipatra@ignou.ac.in or projectpsychology@ignou.ac.in

GUIDELINES FOR ONLINE SYNOPSIS SUBMISSION

1. The revised guidelines regarding online synopsis submission are applicable for MAPC Learners **re-registered for Second year till the session January 2020.**
2. A specific **email ID will be created by each Regional centre** for accepting online submission of synopsis from the learners. The learners need to contact the RC for online synopsis submission.
3. The RC can contact the synopsis evaluators from the approved list in the region and take their consent for online evaluation of synopsis.
4. The updated list of approved synopses evaluators will be sent to the RCs.

5. The updated list of Guides will also be sent to the RCs. It will also be uploaded on the IGNOU website under SOSS> MAPC programme.
6. The learner will finalize the synopsis after discussing with the Guide. **The learner needs to refer to the Project Handbook for synopsis preparation format and other details.** Given the current Covid-19 pandemic, the research may be conducted with primary or secondary data. Both online/offline mode can be used. Primary data can be collected through online surveys and questionnaires or face-to-face by following all the safety measures as prescribed by the Government of India during Covid-19.
7. The final synopsis needs to be sent to the Guide by the learner. And the Guide needs to give his/her consent to guide/supervise the learner in the reply email. It should mention the following:

“I hereby express my consent to guide Mr./Ms.....Enrolment No.of MAPC programme of IGNOU for the Project topic “.....”.

8. The learner needs to send the **final synopsis (in MS Word only)** alongwith the guide’s consent in the reply email to the Regional centre in the specific email provided by the RC for this purpose.
9. The learner needs to enclose the copy of grade card regarding completion of MPC 005 and 006.
10. The RC will then forward the entire thing to the synopsis evaluator for evaluation. The RC can check that the following have been enclosed before sending the synopsis for evaluation:
(a) Synopsis copy, (b) Guide’s consent in the email, (c) Grade card copy regarding completion of MPC 005 and 006, and (d) category of Guide – academic counselor or from the approved list – need to be mentioned by the learner in the email.

11. **The evaluator can evaluate the synopsis as per the criteria for evaluation given to them and write down the suggestions in the reply email by numbering 1, 2, 3, etc.. And at the end write Synopsis – Approved, or Not Approved, or Approved with modifications suggested. They can also evaluate the synopsis in the review track mode by writing comments on the synopsis itself.**
12. The comments of the evaluator will then be forwarded to the learner by the RC.
13. In case of any modifications suggested, the learner can do the changes and accordingly resubmit the same to the RC. The RC can send it again to the same evaluator who had evaluated it earlier.
14. In case the learner takes a Guide other than academic counselor or from the approved list, he/she needs to first take approval for the Guide from the Discipline of Psychology by sending the biodata to swatipatra@ignou.ac.in or projectpsychology@ignou.ac.in After getting the approval only the learner can submit the synopsis to the RC.
15. **Refer to the Project handbook for eligibility criteria regarding Guide.**
16. The learner needs to note that any discussion/email exchange with the guide regarding the synopsis should be done separately. **The learner should send only the final synopsis and the modified synopsis along with the enclosures mentioned in Point no. 10 above, to the RC.**
17. **The last date for online submission of synopsis is extended till 30th June 2020. This applies to the Jan 2020 Second year batch and earlier batches who have not yet submitted their synopsis.**

GUIDELINES TO SYNOPSIS EVALUATORS FOR ONLINE EVALUATION OF MAPC PROJECT SYNOPSIS

The following guidelines need to be considered for Online Synopsis evaluation in the present Covid-19 situation. The revised guidelines for online synopsis evaluation will be applicable for those learners who have re-registered for the Second year till January 2020 session.

Following points may kindly be noted during online evaluation of synopsis by the synopsis evaluator.

1. The synopsis is prepared as per the following sequence: Introduction, Review of Literature, Rationale of the Study, Methodology (Objectives, Hypotheses, Operational definition, Sample, Research design, Tools), Data analysis techniques and References.
2. The synopsis is to be evaluated as per this format for each component. Appropriateness of the topic taken and framing of the topic will also be evaluated and comments can be given.
3. Since this is a Masters level course, the topic taken should not be very elementary. It needs to be relevant and specific. Overall, the relevance and importance of the topic need to be seen. It should contribute something significant to the field of research.
4. The study may involve quantitative or qualitative or mixed approach. Selection of a particular approach needs to be justified in the synopsis.
5. Given the current Covid-19 pandemic, the research may be conducted with primary or secondary data. Primary data can be collected through online surveys and questionnaires or face-to-face by following all the safety measures as prescribed by the Government of India during Covid-19. Both online/offline mode can be used.
6. The Title needs to be specific and should reflect the important variables.

7. Review needs to include studies related to the variables taken in the study. It needs to be written in a flow discussing the various studies and not in bullet points.
8. Research methodology needs to be appropriate as per the research problem and objectives.
9. Objectives and hypotheses need to be framed appropriately.
10. The evaluator needs to consider the sample size depending on the nature of the study – qualitative or quantitative and also given the present Covid-19 situation.
11. Standardized tools or self-developed questionnaires can be used for data collection. The data can be collected online/ offline maintaining physical distancing and other precautionary measures as prescribed by the Government of India.
12. Techniques for data analysis need to be mentioned.
13. **The evaluator can evaluate the synopsis as per the criteria for evaluation given to them and write down the suggestions in the reply email by numbering 1, 2, 3, etc.. And at the end write Synopsis – Approved, or Not Approved, or Approved with modifications suggested. They can also evaluate the synopsis in the review track mode by writing comments on the synopsis itself.**
14. **Evaluation consists of three categories: Approved, Approved with modifications, and Not approved.** Approved refers to when the synopsis is appropriate. Not approved indicates that the synopsis is not proper and requires major changes in the design and methodology. Approved with modifications indicates that the synopsis is approved with minor changes (the learner needs to incorporate the modifications suggested in the final dissertation and need not resubmit).
15. In case of any query, the evaluator can contact the Course Coordinator/Programme coordinator by email: swatipatra@ignou.ac.in or projectpsychology@ignou.ac.in

GUIDELINES FOR PROJECT SUBMISSION FOR THOSE WHO ARE ELIGIBLE FOR JUNE TEE

- 1. Last date for submission of Project dissertation is 15th June 2020.**
2. It can be submitted online. Refer to IGNOU website Homepage – Alerts for Online submission of Project (<https://projectupload.ignou.ac.in>)
3. The learners may ensure that the Project Dissertation is to be scanned in a single pdf format file, so as to enable the Regional Centre to download the same in a single pdf format file for further action.
4. The learners are required to obtain digitally approval in prescribed proforma of the Guide/Supervisor through e-mail before submitting the project through online.
5. The first page of the pdf file must carry the correct particulars of the learner as given below:
 - Title of Project Dissertation
 - Name of the Learner
 - Programme Code
 - Enrolment Number
 - Regional Centre Code
 - Course Code of attached Project Dissertation
 - Mobile No. and E-mail ID of the learner.

In case the project dissertation/report is not found in order, it shall be returned to the learner for resubmission after correction/completion.

6. The viva-voce of the project report will be conducted under certain guidelines by the concerned Faculties under Regional Centre. The students are advised to contact to the Regional Centre concerned.